

Flintshire County Council

Free School Meals Form

Who qualifies for FREE School Meals?

Free School Meals will ONLY be provided for pupils who parents receive any of the following;

UNIVERSAL CREDIT (If earned income is included in the assessment of UC it must be less than £616.66 net, per month)

INCOME SUPPORT

INCOME BASED JOBSEEKER'S ALLOWANCE

INCOME RELATED EMPLOYMENT AND SUPPORT ALLOWANCE

GUARANTEE PENSION CREDIT

CHILD TAX CREDIT (without Working Tax Credit) with an annual income of £16,190.00 or less.

*Children are entitled who attend nursery full time and also sixth form students.

If you do not qualify, please do not submit this form.

If you would like any help or advice with this form, please:

Email: FreeSchoolMeals@flintshire.gov.uk.

Telephone: 01352 704848. This helpline is open Monday to Friday 8.30am - 5pm.

For Official Use Only

Title	Customer Name	Form Filename	Flintshire Free School Meals (1.0).wdf
		Form Reference	/
DOB	NINO	Notes	V1
TEL			
Email			
Customer Address			
Date Form Started	21/05/2021 11:43:06		
Date of E-signing			
Date Submitted			
Data Validation Ref			
Occupancy type			
Advisor Name (who started form)			
Advisor Department			
Self-Service			

Free School Meals Form

If you would like your child to receive Free School Meals, please fill in this form and submit it online. If you give us your e-mail address we will send you an automated e-mail to confirm receipt of your form.

Part 1 Personal Details

Surname:

First names:

Any other names you have used:

Title:

Address, including room number if you have one:

Do not tell us your partner's address if it is the same as yours.

Postcode

National Insurance number or NASS reference, if you have one:

I do not have or cannot find my NI or NASS number.

☐

Date of birth:

DD/MM/YYYY

E-mail address:

Daytime phone number:

Mobile number:

Annual gross income (as assessed by HM Revenue and Customs):

Please choose which benefit you are entitled to?

Free School Meals will ONLY be provided for pupils whose parents receive Universal Credit, Income Support, Income Based Job Seekers Allowance, Income Related Employment and Support Allowance, Guarantee Pension Credit, Child Tax Credit (without Working Tax Credit) with an annual income of £16,900 or less. Children are entitled who attend nursery full time and also sixth form students.

Please answer the questions you are asked on this page.

Part 2 Children

How many children do you want to claim Free School Meals for?

If you have more than 4 children please tell us about them on the extra page.

	First Child	Second Child	Third Child	Fourth Child
Surnames:				
Other Names:				
Date of birth:				
Child's Gender:				
What is the child's relationship to you?				
Name of school:				

Part 3 Bank Details

In these uncertain times, we are asking for your bank details in case we need to pay you for free school meals in future, such as if your child's school closes due to COVID

Sort Code

Account Number

Name of account holder

Roll number (if applicable)

Part 4 Declaration

I declare that the information that I have given on this form is correct and complete.

I agree that you will use the information I have provided to process my claim for free school meals and will contact other sources, as allowed by law, to verify my initial and ongoing entitlement.

I agree that you can inform the school / schools attended by my child / children of the initial and ongoing entitlement to free school meals or if my entitlement stops.

I agree that you may use this information to let me know about other benefits that I am entitled to.

You may give some information to other government organisations if the law allows or requires this.

I will tell the Benefits Services about any change in my circumstances, which might affect my entitlement to free school meals.

Please tick this box to declare that the information is accurate and to give permission to the Benefits Services to check your eligibility for free school meals.

Check

☐

Sign

Date

Privacy Notice

Flintshire County Council will use the information you give in this form, and any supporting evidence you send, to process your Free School Meals application. This is required under Free School Meals policy.

This information will be held securely on our system for 2 years after your claim has been terminated.

Flintshire County Council will only confirm eligibility with schools.

Flintshire County Council may check information you have provided, or information about you that someone else has provided, with other information we hold. We may also get information about you from certain third parties, such as Department of Work and Pensions (DWP) to:

- make sure the information we hold is accurate
- prevent or detect crime, and
- protect public funds.

Flintshire County Council will not give information about you to anyone else, or use information about you for other purposes, unless the law allows this.

If you feel that Flintshire County Council have mishandled your personal data at any time you can make a complaint to the Information Commissioners Office by visiting their website or by calling their helpline on 0303 123 1113.

For further information about how Flintshire County Council processes personal data and your rights please see our privacy notice on our website - <http://www.flintshire.gov.uk/en/Resident/Contact-Us/Privacy-Notice.aspx>

Please use the space below for any additional information:
